



Office of the City Manager

CONSENT CALENDAR  
October 11, 2022

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Henry Oyekanmi, Director, Finance

Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on October 11, 2022

**RECOMMENDATION**

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

Total estimated cost of items included in this report is **\$2,968,600**.

<b><u>PROJECT</u></b>	<b>Fund</b>	<b><u>Source</u></b>	<b>Amount</b>
State Tobacco Prevention Program External Evaluator	n/a	n/a	\$93,600
Consultant Services for Citywide Residential Objective Design Standards	621	Permit Service Center	\$350,000
Toxics and Environmental Health Management System Solution	622 011	Unified Program (CUPA) GF - Discretionary	\$115,000
Staffing Assessment	011	GF - Discretionary	\$70,000
Restroom in the ROW	511	Measure T1	\$1,000,000
Martin Luther King Jr.	306	State Capital Grant	\$1,340,000

Way Vision Zero Quick Build Project (Dwight Way to Russell Street) <b>City Project No.:</b> PWTRBP2201	134 135 142 501	Measure BB local Streets & Roads  Measure BB local Streets & Road  Measure BB Bicycle & Pedestrian Program  Capital Improvements	
<b>Total:</b>			<b>\$2,968,600</b>

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager’s purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager’s purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City’s environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the services.

ALTERNATIVE ACTIONS CONSIDERED

Formal Bid Solicitations and Request for Proposals  
Scheduled for Possible Issuance After Council  
Approval on October 11, 2022

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None.

**CONTACT PERSON**

Darryl Sweet, General Services Manager, Finance, 510-981-7329

**Attachments:**

1: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance  
After Council Approval on October 11, 2022

- a. State Tobacco Prevention Program External Evaluator
- b. Consultant Services for Citywide Residential Objective Design Standards
- c. Toxics and Environmental Health Management System Solution
- d. Staffing Assessment
- e. Restroom in the ROW
- f. Martin Luther King Jr Way Vision Zero Quick Build Project (Dwight Way to  
Russell Street)

Note: Original of this attachment with live signature of authorizing personnel is on file in  
General Services.

DATE SUBMITTED: October 11, 2022

SPECIFICATI ON NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
23-11549-C	State Tobacco Prevention Program External Evaluator	10/12/2022	11/7/2022	In partnership with the California Department of Public Health as Local Lead Agency, the City of Berkeley is required to hire an External Evaluator (EE) from outside of the agency who fulfills the requirements of the Local Program Evaluator (LPE). The EE is generally implementing activities such as development of data collection instruments, data collection training and protocols, sampling methodology, data analysis, and report writing. Duties may also include assisting with data translation and dissemination.	\$93,600	HHPLLA2301/ NONPERSONNEL/ CONTRSERVI/ CNSLTNTS	HHCS/PH	Rebecca Day- Rodriguez 981-5337
<b>Dept TOTAL</b>					<b>\$93,600</b>			
23-11550-C	Consultant Services for Citywide Residential Objective Design Standards	12/7/2022	1/5/2023	Consultant services to analyze and develop residential objective design standards, which will require research, analysis, community engagement, and graphics production.	\$350,000	621-53-584-622-0000- 000-472-612990	Planning and Development Department / Land Use Planning Division	Grace Wu 981-7484

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23-11553-C	Toxics and Environmental Health Management System Solution	11/4/2022	11/29/2022	Fully integrated Toxics and Environmental Health Management System/Solution EHMS for the Toxics and Environmental Health divisions.	\$115,000	Planning: 622-53-582-601-0000-000-472-613130  HHCS: 011-51-501-501-0000-000-451-612990	Planning / Toxics  HHCS / Environmental Health	Eryn Blackwelder / Planning 981-7498  Ann Song / HHCS 926-0639
<b>Dept TOTAL</b>					<b>\$465,000</b>			
23-11551-C	Staffing Assessment	10/31/2022	11/28/2022	Comprehensive staffing assessment for all sworn staff of the Police Department.	\$70,000	011-71-701-801-0000-000-421-612990	Police / Operations Division	Lieutenant Melanie Turner mturner@cityofberkeley.info
<b>Dept TOTAL</b>					<b>\$70,000</b>			
23-11552-C	Restroom in the ROW	3/29/2023	5/1/2023	Installation of new prefabricated restroom for public use 24/7. The scope includes design of the foundation and all associated utilities.	\$1,000,000	511-54-623-677-0000-000-444-663110-PWT1CB2202	PW Engineering	Uriel Gonzalez 981-6627

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23-11555-C	Martin Luther King Jr. Way Vision Zero Quick Build Project (Dwight Way to Russell Street)	10/17/2022	11/15/2022	Contractor to provide construction services for installation of Quick Build pedestrian refuge islands, hardened centerlines, high-visibility crosswalks, advanced yield markings and signage, Rectangular Rapid Flashing Beacons (RRFB), crosswalk lighting, and improvement of intersection sightlines through red curbing the approaches at crosswalks. Scope of work also includes pavement rehabilitation, associated curb ramp improvements, and striping.	\$1,340,000	Funds anticipated to be charged in the first year include:  306 State Capital Grants: 306-54-622-668-0000-000-431-665110-(\$470,000)  134 Measure BB Local Streets & Roads: 134-54-622-668-0000-000-431-665110-(\$180,000)  135 Measure BB Local Streets & Roads: 135-54-622-668-0000-000-431-665110-(\$100,000)  142 Measure BB Bicycle & Pedestrian Program: 142-54-622-668-0000-000-431-665110-(\$220,000)	Public Works - Transportation	Ian Bronswick 981-6399
<b>Dept TOTAL</b>					<b>\$2,340,000</b>			
<b>TOTAL</b>					<b>\$2,968,600.00</b>			



